



WALTON COUNTY TOURIST DEVELOPMENT TAX

31 Coastal Centre Blvd. Phone: (850) 267-2040
 Suite 500 Fax: (850) 267-1335
 Santa Rosa Beach, FL 32459 Email: touristdevelopmenttax@waltonclerk.com

ACCOUNT CLOSURE REQUEST: INDIVIDUAL/HOTEL

Account Holder/Owner Name	Manager Account #
Complete Property Address (ex: 5555 W Co Hwy 30A Unit 100, Santa Rosa Beach, FL 32459)	TDT Subaccount #
Reason for Account Closure <input type="checkbox"/> My property was sold on the following date: _____ <input type="checkbox"/> My property is being exclusively managed by a property management company , & I have NO self-managed rentals at any time. Manager Name: _____ Manager Email: _____	Final Rental Date
<input type="checkbox"/> My property is now exclusively rented long-term with no intent to short-term rent again in the future. Copy of lease with terms longer than 6 months attached. <input type="checkbox"/> My property is no longer available for short-term rental <i>even to friends & family for a nominal charge or just the cleaning fees</i> ; it is for PERSONAL USE ONLY .	Final Return Period
A) Please note that any person who is required to collect, truthfully account for, & pay any tax that willfully fails to do so shall be liable for penalties under the provisions of FL Statute (FS) 213.29. B) Rental revenue disclosure to Walton Co. for any self-managed rental activity must include all rental revenue regardless of booking method as no platforms remit TDT funds to us on behalf of their hosts/property owners. C) All information provided is confidential per FS 213.053 & is not subject to FL Public Records Law, FS 119.07. D) Under penalty of perjury, I declare that I have read the foregoing Document, & the facts stated are true.	
Signature <i>(Typed name is sufficient if using online form.)</i>	Date

INSTRUCTIONS:

Please complete the above table. You may submit the completed document via email (i.e. by saving a local copy & attaching to an email to the address in the header above), fax, or mail. *(Please note that we do not recommend using the "Submit Form" option via Adobe, as we've found that submittal function to be unreliable.)* If you have any questions, please contact our TDT office at the email address or phone number provided above.